

**SEBASTOPOL UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES  
MINUTES  
REGULAR MEETING  
February 11, 2016**

**Call to Order**

The Meeting of the Board of Trustees of Sebastopol Union School District was called to order at 3:30 p.m. by Board President Deborah Drehmel.

**Roll Call**

Members of the Board present: Trustees Deborah Drehmel, Debra Ramirez, Olivia Leon, Renata Brillinger and Sarah Levin.

**Others Present**

Linda Irving, Debbie Hanks, Robin Hedrick, Carole Simkins, Heidi Pedrazzetti, Chris Topham, Carolyn Ellis, Alex Reed, Avery Reed and Katie McManus.

**Public Hearing**

None

**Closed Session**

Trustee Ramirez moved the meeting to Closed Session at 3:30 p.m. for the purpose of: Conference with Labor Negotiator, Discipline/Dismissal/Release, Public Employee Employment and Conference with Real Property Negotiators.

Trustee Drehmel moved the meeting to Open Session at 4:32p.m.

**1.0 Flag Solute**

The Pledge of Allegiance was recited.

**2.0 Spotlight on Success**

The Sebastopol Independent Charter School presented – an 8<sup>th</sup> grade project. These projects are assigned at the end of 7<sup>th</sup> grade for the students to decide on a topic over the summer break. The topic the student chooses needs to be a completely new subject to them. They need to choose a mentor for their project and have a written and an oral report.

**3.0 Volunteer Recognition**

Our principals, Linda Irving and Debbie Hanks, took this time to recognize volunteers they've had at each of their sites. They mentioned how each Volunteer of the Month has made an impact at the schools.

**4.0 Agenda Approval**

On a motion from Trustee Ramirez and seconded by Trustee Brillinger, the Board voted 5-0-0 to approve the agenda with the deletion of BP/AR 5147.7 Sexual Harassment policy in the Consent Agenda.

**5.0 Report Out**

In closed session the Board approved the hiring of two new Child Care Providers for the ESL classes given by SRJC at our Brook Haven School. These are Marie Douglas and Josefina Sanchez. The Board also approved Melissa Hall's request of 40% leave for the 2016/17 school year.

**6.0 Public Comments**

Katie with Solar City addressed the Board by presenting some information on a non-profit organization Solar City has to have fundraisers to earn money for the district. She left her contact information and Trustee Ramirez said she would have SEF be in contact with her about fundraising.

## 7.0 Consent Agenda:

- 7.1 Approval of January 14, 2016 Regular Meeting Minutes
- 7.2 Warrants and Expenditures
- 7.3 CASTLE Field Trip to Snoopy's Home Ice on March 23, 2016.
- 7.3 Policies:  
~~BP/AR 5145.7 – Sexual Harassment - tabled until next month.~~  
BP 5147 – Dropout Prevention

On a motion from Trustee Brillinger and seconded by Trustee Levin the Board approved the consent agenda.

Ayes: Trustees Ramirez, Drehmel, Leon, Brillinger and Levin

Noes: None

Absent: None

Not Voting: None

## 8.0 Reports

- 8.1 SETA – Had nothing to report.
- 8.2 Superintendent/Park Side Principal - Trustees reviewed the written report included in the packet by Superintendent Linda Irving. She added that the SRJC ESL classes are up to 40 students to make 2 classes. Trustee Levin brought up the parking situation at Park Side. She says the safety of kids has become a huge issue with parents not parking in the correct areas and blocking driveways. She asked Linda if there was a way to enforce better practices. Debbie Hanks explained that she has the Police department at Brook Haven when they were having issues and it seemed to really work. So this is an idea that will be looked into.
- 8.3 Brook Haven Principal - Trustees reviewed the written report included in the packet by Principal Debbie Hanks. She added that enrollment is up by 2 since she submitted her report. Then she addressed questions from the Board regarding her report.
- 8.4 Sebastopol Independent Charter School - Trustees reviewed the written report included in the packet by Director Chris Topham. He said that their Board has just met on Monday and they voted to eliminate class fundraising for the 8<sup>th</sup> grade annual trip. The money for the trip will come from their Foundation through donations.
- 8.5 The REACH School - Trustees reviewed the minutes from each site included in the packet by Debbie Hanks.
- 8.6 Trustees – Trustee Leon mentioned at the DLAC meeting there was talk about the ESL classes being given by SRJC. She is happy that these classes are being offered to our families and that they are taking advantage of them and attending. She said she is hearing from the students that they would like the instructor to speak in Spanish because they are having difficulty understanding instructions.

Trustee Brillinger – Thanked Trustee Ramirez for telling her about the garden grant from The Grange. She says it was an easy \$500 grant to build garden boxes at Park Side. The marketing committee met on 2/9 and discussed having flyers around town and postcards regarding Kindergarten information night on Feb 25. Public Schools Week is coming in May and we may create a small committee to organize it this year.

Trustee Ramirez – talked about the Popcornopolis fundraiser going on at both sites. She would like an email blast to go out to families reminding them of the deadline to have orders turned in.

Trustee Drehmel – talked about the Facilities Committee meeting on 2/9. She shared that the location of the new Multi-Purpose building at Brook Haven is being narrowed down and showed on a map of where the proposed site is. The Architects will be at the next Board meeting to present the progress of the site location and what next steps will be.

- 8.7 Site Council Minutes - Trustees reviewed the minutes from each site included in the packet by Debbie Hanks and Linda Irving.

**9.0 Action Items.**

- 9.1 On a motion from Trustee Ramirez and seconded by Trustee Brillinger the Board voted 5-0-0 to ratify the contract with Interim CBO between SCOE and SUSD  
Ayes: Trustees Ramirez, Drehmel, Leon, Brillinger and Levin  
Noes: None  
Absent: None  
Not Voting: None
- 9.2 On a motion from Trustee Ramirez and seconded by Trustee Leon the Board voted 5-0-0 to approval of RFP for new District Auditors  
Ayes: Trustees Ramirez, Drehmel, Leon, Brillinger and Levin  
Noes: None  
Absent: None  
Not Voting: None
- 9.3 On a motion from Trustee Brillinger and seconded by Trustee Ramirez the Board voted 5-0-0 approval of DSK Architects Facilities Assessment Proposal as amended to say: Architect will work in consultation with energy efficient Prop 39 contractor.  
Ayes: Trustees Ramirez, Drehmel, Leon, Brillinger and Levin  
Noes: None  
Absent: None  
Not Voting: None

**10.0 Discussion** - *Action is permissible on these items but not anticipated*

- 10.1 Discuss Draft of 2016-17 Calendar – The Board would like to see a new format of the calendar and separate school holidays from religious holidays. Robin will research other formats to use.
- 10.2 SEIU Sunshine Letter dated February 2, 2016 – The Board reviewed the letter submitted by SEIU.
- 10.3 LCAP – Linda Irving – The LCAP was not presented at this time and will be brought back to be discussed early in the next meeting.
- 10.4 Attendance – Debbie Hanks – Debbie explained the truancy data she had available. She handed out information and charts to the Board. She explained the SARB process that our schools use to work with families with truancy issues. She sees that the processes work to some degree. The Keeping Kids in School program has partnered with Brook Haven and Park Side and Debbie sees that it has been a successful program and hopes to continue with them.
- 10.5 Policies:  
BP 2121 – Superintendent’s Contract  
BP/AR 3270 – Sale & Disposal of Books, Equipment and Supplies  
AR 3311 – Bids  
AR 3512 – Equipment  
BP/AR 4030 – Nondiscrimination In Equipment

**11.0 Planning**

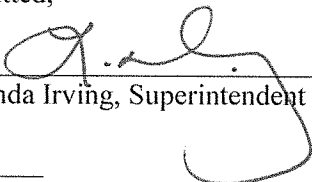
11.1 Identification of items for future agenda: Policy Review, March Spotlight on Success – Park Side, LCAP workshop, Layoffs and RFP award for Prop 39.


11.2 Next Meeting: Regular Meeting – March 8, 2016. Closed session will begin at 3:30 pm.

**12.0 Adjournment**

The meeting was adjourned at 7:20 p.m.

Respectfully submitted,

  
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Linda Irving, Superintendent

  
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Deborah Drehmel, President

  
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Debra Ramirez, Clerk