

**SEBASTOPOL UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES  
MINUTES  
REGULAR MEETING  
December 4, 2014**

**Call to Order**

The Meeting of the Board of Trustees of Sebastopol Union School District was called to order at 4:00 p.m. by Board President Debra Ramirez.

**Roll Call**

Members of the Board present: Trustees Debra Ramirez, Deborah Drehmel, Mac Thompson, Mike Carey (outgoing) and Bob Hynes (incoming). Olivia Leon was absent.

**Others Present**

Linda Irving, Sarah Lampenfeld, Mike McBride, Jeff Stucker, Chris Topham, Carol Simkins, Donna Fore, Jane Urmini, Greg Corby, Sarah Hadler, Debbie Hanks and Robin Hedrick.

**Public Hearing**

There were no requests to address the Board on Closed Session agenda items.

**Closed Session**

Trustee Ramirez moved the meeting to Closed Session at 4 p.m. for the purpose of: Conference with Labor Negotiator, Discipline/Dismissal/Release, Public Employee Employment and Conference with Real Property Negotiators.

Trustee Ramirez moved the meeting to Open Session at 4:30p.m.

**Flag Solute**

The Pledge of Allegiance was recited.

**Agenda Approval**

On a motion from Trustee Thompson and seconded by Trustee Carey, the Board voted 4-0-1 to approve the agenda.

**Report Out**

From the Closed Session meeting a job share agreement was approved for Jenny Steis and Lisa Fitzpatrick.

**Oath of Office**

Election of Officers of the Board of Trustees and Representatives for 2015:

President: Trustee Ramirez was elected as President of the Board by a motion from Trustee Thompson and seconded by Trustee Drehmel by a 4-0-1 vote.

Clerk: Trustee Thompson was elected as Clerk of the Board by a motion from Trustee Ramirez and seconded by Trustee Drehmel by a 4-0-1 vote

Representative to Suggested District Committees:

Marketing Committee: Trustee Ramirez

English Learners Advisory Committee: Trustee Leon and Alternate: Trustee Thompson

Sebastopol Education Foundation: Trustee Drehmel and Alternate: Trustee Ramirez

Safety Committee:

Trustee Thompson

Facility/Configuration Committee:

Trustee Hynes and Alternate: Trustee Drehmel

Representative as a voting member of the Sonoma County Trustees' Association and the Sonoma County Committee on School District Organization: Trustee Thompson and Alternate Trustee Ramirez

### **Calendar of 2015 Meetings**

The Board agreed to keep meetings on the 2<sup>nd</sup> Thursday of each month with agreement to change if needed to accommodate someone's schedule. The following dates were agreed upon by all Board Trustees for the 2015 Calendar: January 15, February 12, March 2, April 16, May 7, June 11, July 9, August 20, September 10, October 8, November 12 and December 3.

### **Public Comments**

There were no public comments to report.

### **Consent Agenda**

Items on the Consent Agenda: December 4, 2014 - Regular Meeting Minutes, Warrants and Expenditures, Revised Policies – Second Reading: BP4030 Nondiscrimination in Employment BP4111, 4211, 4311 Recruitment and Selection E4119.9 Employment Notifications AR4117.14 Postretirement Employment BP4131 Staff Development (certified) AR4161.11, 4361.11 Industrial Accident/Illness Leave

On a motion from Trustee Drehmel and seconded by Trustee Thompson the Board approved the consent agenda.

Ayes: Trustees Ramirez, Drehmel, Thompson and Hynes

Noes: None

Absent: Leon

Not Voting: Leon

### **Safe Routes to School**

Sarah Hadler reported on Safe Routes to School as the coordinator with the Bike Coalition and they designed the program to make walking and biking to school safer. The program seeks to decrease traffic, pollution, collisions and the Sebastopol police are very involved in the program. Safe Routes to School has shown an increase in families biking or walking to school of a 5% increase at Brook Haven and a 4% increase at Park Side. Safe Routes to School has coordinated with The Bay Area Bike Mobile that tours schools in the area to fix bicycle for free. Sarah suggests incorporating the Safe Routes to school program into a Wellness Policy from the Board to promote and encourage families to walk or bike to school.

### **Reports**

SETA Reported – Nothing to report

Superintendent – Trustees reviewed the written report included in the packet by Superintendent Irving. Added information: the drama department will be performing of Peter Pan next week at both schools, the public is encouraged to attend. Eve Joseph has been chosen as the face of SUSD for Sonoma County teachers appreciation in May.

Park Side – Trustees reviewed the written report included in the packet by Principal Irving.

Brook Haven – Trustees reviewed the written report included in the packet by Debbie Hanks.  
Added information: the Board viewed the new marketing video about Brook Haven and it received rave reviews.

REACH School – Trustees reviewed the written report included in the packet by REACH School.  
Added information: They are working on a new Student/Parent Handbook and should be ready by next meeting and will be posted on their website.

SICS – Trustees reviewed the written report included in the packet by SICS School.  
Added information: Chris Topham submitted his Charter Renewal which was reviewed by law firm specializing in charter renewals. He incorporated their comments and suggestions to get to the final draft. He gave one copy to Trustee Ramirez and one copy to Superintendent Irving. These will be reviewed and discussed at the January 2015 meeting.

Trustees – **Drehmel:** Reported on a meeting she attended by the Trustee Association and the presentation done discussing the challenges in Sonoma County related to economics, services available and issues of race in schools. There is work being done within certain districts getting the word out that changes are needed.

Site Council – Trustees reviewed the written report included in the packet by the school principals.

### **Action Items**

In a motion from Trustee Thompson and seconded by Trustee Drehmel, the Board voted 4-0-1 approval of the First Interim Budget Report

Ayes: Trustees Ramirez, Drehmel, Thompson and Hynes

Noes: None

Absent: Leon

Not Voting: Leon

In a motion from Trustee Thompson and seconded by Trustee Drehmel, the Board voted 4-0-1 to approval of Request for Proposal for an Architect of Record (AOR) for the District.

Ayes: Trustees Ramirez, Drehmel, Thompson and Hynes

Noes: None

Absent: Leon

Not Voting: Leon

In a motion from Trustee Thompson and seconded by Trustee Hynes, the Board voted 4-0-1 approval of the new Food Service Worker Job Description.

Ayes: Trustees Ramirez, Drehmel, Thompson and Hynes

Noes: None

Absent: Leon

Not Voting: Leon

In a motion from Trustee Thompson and seconded by Trustee Hynes, the Board 4-0-1 approval of Surplus Property Recommendation List.

Ayes: Trustees Ramirez, Drehmel, Thompson and Hynes

Noes: None

Absent: Leon

Not Voting: Leon

**Discussion Policies**

A First Reading of the following policies took place:

AR 4131 – Staff Development (deleted 12/13) AR 4161.8, 4261.8, 4361.8 – Family Care and Medical Leave AR 4217.3 – Layoff/Rehire BP 4231 – Staff Development (classified) AR 4231 – Staff Development (deleted 12/13) BP 4331 – Staff Development (administration) AR 4331 – Staff Development (deleted 12/13)

Discussion ensued. These policies will be brought back to the next meeting in the Consent Agenda.

The Board chose to pull AR4161.8, 4261.8, 4361.8 Family Care and Medical Leave policy to review at a later date.

**Next Meeting**

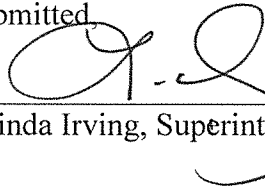
Items for future agenda: Policy updates, January Spotlight on Success – REACH, audit in January, EPA Resolution, Charter School renewal and Superintendent evaluation.

The next regular meeting is scheduled for January 15, 2015, 4:00 p.m. Closed Session, 4:30 p.m. open session.

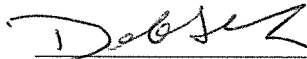
**Adjournment**

The meeting was adjourned at 7:32p.m.

Respectfully submitted,



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Linda Irving, Superintendent



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Debra Ramirez, President



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Mac Thompson, Clerk